



VIRGINIA NATIONAL GUARD NATIONWIDE AGR VACANCY



ANNOUNCEMENT # 25-17 AR

POSITION TITLE: Operations/Training Officer

GRADE: MAJ/O4

AOC: 11A, 12A, 13A, 14A, 15A, 18A, 19A

LOCATION: Staunton, VA

UNIT: HHC, 116th BCT

FEMALE ASSIGNMENT ELIGIBILITY: Yes

OPENING DATE: 01 April 2017

CLOSING DATE: 02 May 2017

WHO MAY APPLY: Open to all AGR/Military Technician/Traditional/Active Duty Officers in grades **CPT/O3-MAJ/O4**. Officers not members of any Army National Guard will need to meet the prerequisites to be appointed into the VAARNG.

REQUIRED QUALIFICATIONS: Must meet all selection criteria IAW NGR 601-1, 600-200, 600-5, 600-60, AR 40-501 and AR 135-18.

BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES: Serves as the principal staff officer for all matters concerning training, operations, plans, force development and modernization. Responsible for advising, planning, coordinating and supervising all current and future operations to meet directed Federal and State missions. Coordinates and synchronizes warfighting functions in all plans and orders. Determine priorities for allocating critical resources including but not limited to time, funding and ammunition. Recommends the use of resources to accomplish maneuverer and support missions. Develops task organization and assigns missions to subordinate elements. Initiates and reviews the Unit Status Reports for the commander with respect to readiness and training. Conducts interagency coordination for operations, plans and training. Principal manager of funds for schools, training and operations. Develops and facilitates weekly, monthly, quarterly and annual training synchronization meetings to allocate resources. Prepares annual and quarterly training guidance for the brigade. Other duties as assigned.

SPECIAL INFORMATION

- Applicants must be eligible to complete 20 years of Active Federal Service before their MRD.
- The start date is contingent on availability of funding from NGB.
- Officers not currently AGR and not qualified may apply for this position. However, if selected and not qualified, the Officer will not be appointed into the AGR program until AOC qualified.
- All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability

APPLICATION PROCEDURES

Interested applicants must submit the following documents:

1. Completed NGB Form 34-1 (**signed and dated**).
2. Copies of last **five consecutive** OERs.
3. Current certified copy of Officer Record Brief (ORB).
4. Most recent Medical Protection System Individual Medical Readiness (IMR) Record accessible through AKO. The IMR must be dated within the last 12 months to be valid.
5. Official DA Photograph dated within the last 12 months. Mobilized applicants may take photo in ACU's or OCP's.
6. Documentation to support all periods of duty/service creditable for retirement. Any of the following may be used **DD Form 214, DA Form 1506 or NGB Forms 23/23B**).
7. Any additional information the applicant may wish to submit for consideration (i.e., Letters of Recommendation, awards, etc.)

Submit applications to this HQ, ATTN: JFHQ-HRO, PRN: 210, 5901 Beulah Road, Sandston, Virginia 23150, NLT close of business on the closing date of this announcement. Do not submit application packets in notebooks, folders, document protectors or with any other form of binding. **Scanned or faxed applications will not be accepted.**

POC FOR ADDITIONAL INFORMATION: SSG Jennyfer Davis (804) 236-7831, or at jennyfer.a.davis.mil@mail.mil or CW4 D' Juana Goodwin at (804) 236-7823, or at djuana.l.goodwin.mil@mail.mil