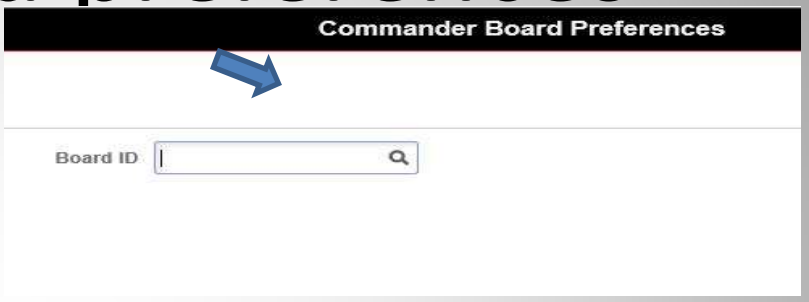
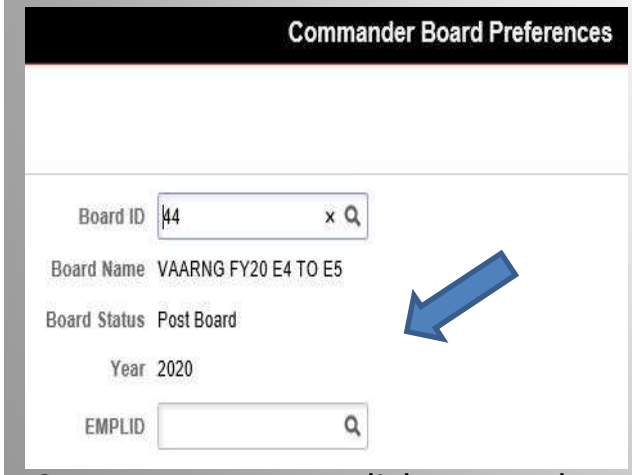
Appendix B

CDR select board preferences

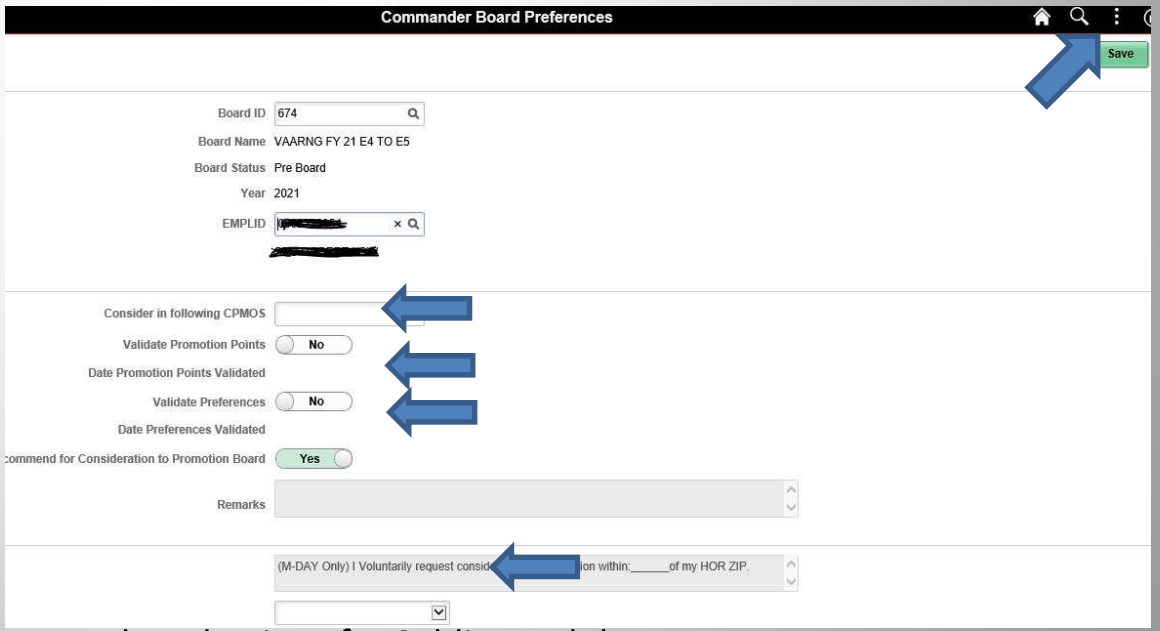
1. Commander Board Preferences Tile in the “Manager Self Service” home page



2. Enter the board ID or click search to bring up available boards



3. Enter EMPLID or click to search



4. Make selections for Soldier and then save