



DEPARTMENTS OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS - VIRGINIA
6090 STRATHMORE ROAD, BUILDING 430
RICHMOND, VIRGINIA 23237-1103

NGVA-ZA

2 December 2023

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: (U) Policy Number 26 - 23, Responsibilities of Inspectors General

1. References:

- a. Army Regulation 20-1, Inspector General Activities and Procedures, 23 March 2020
- b. Air Force Instruction 90-301, Inspector General Complaints Resolution, 28 December 2018

2. Applicability. This policy applies to the Army and Air National Guard service members and civilians, Department of the Army and Air Force civilians and contractors, Department of Military Affairs employees, members of the Virginia Defense Force, and family members.

3. Background. Inspectors General (IG) conduct themselves as unbiased professionals who provide a confidential service to the organization. The IG team assists with increasing readiness and bolstering warfighting capabilities. The IG uses four functions to accomplish their mission: inspections, assistance, investigations, and teaching and training.

4. Policy. This policy outlines the responsibilities and mission of the Inspectors General.

5. Procedures.

a. The IG's purpose is to provide impartial, objective, and unbiased advice and oversight to The Adjutant General (TAG) through relevant, timely, and thorough inspections, assistance, investigations, and training to promote and enable good stewardship, accountability, integrity, efficiency, good order and discipline, and to enhance total readiness. IG's provide assistance to the members of the Virginia National Guard (VANG), address complaints, and resolve issues of concern. The duties of IG's in the VANG require them to conduct confidential inquiries, investigations, and inspections. Members of the VANG will provide all appropriate assistance to the IG as requested.

b. The IG sphere of activity includes everything for which TAG has Federal and State responsibility, as governed by Statute, as well as United States Army, United States Air Force, and National Guard regulations or instructions. In the execution of their responsibilities, Inspectors General are authorized access to all documents and evidentiary materials needed in the discharge of their duties. Examples include classified documents (upon proof of clearance), records of board proceedings, medical records, contracts, Privacy Act information, FOIA information, electronic data, and personnel and pay records.

c. The role of the IG is to be the "eyes, ears, voice, and conscience of the commander." The IG will keep TAG fully apprised of what is occurring in the command, focusing particularly

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on identifying systemic deficiencies and helping the organization to minimize obstacles to mission accomplishment. IG will collect and disseminate good ideas and best practices throughout the command to help leaders improve performance and compliance with standards.

6. Supersede. This policy supersedes previous versions and publications and is in effect until rescinded or superseded.

7. The point of contact for this policy is the State Inspector General at (084) 236-7895 or by email at ng.va.vaarng.mbx.ngva-vaig@army.mil.



JAMES W. RING
Major General, VaARNG
The Adjutant General

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